



1600 – 9th Street
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Prevention & Early Intervention Committee Minutes

February 23, 2006, 10:00am- 1:30pm

Agenda Item	Discussion	Action	Individual Responsible
Role, Responsibilities, and Decision Making Authority of OAC	<p>Committee discussed the role of the OAC Prevention Committee in relationship to DMH and the broader OAC. Committee also discussed the role and responsibilities of Committee members. Committee made recommended changes to the Role and Responsibilities document. Primary questions:</p> <ul style="list-style-type: none"> a) Who is responsible for establishing the Prevention Program funded by MHSA- DMH or OAC? b) What are the infrastructure resources of OAC to develop this program? c) Is the Prevention Program a county program, state program, or combination? 	<p>Committee Staff to send original Role and Responsibility document to full Prevention Committee via electronic mail. Committee members to provide written feedback. Staff to incorporate all feedback and bring back to Prevention Committee for review in March meeting.</p>	<p>Mary Hayashi, Darlene Prettyman, & Jennifer Clancy</p>
Defining Prevention	<p>Jerry Doyle facilitated discussion on definition of Prevention.</p>	<p>Committee Staff to use EMQ document from 8-05 as a foundation to create DRAFT recommendations for definition, vision, and guiding principles related to CA Prevention strategy.</p>	<p>Jerry Doyle, Marty Giffen, Jay Mahler, Jennifer Clancy</p>

Prioritizing Prevention Topics	Committee members discussed a process for prioritizing Prevention Topic Areas. Committee decided to use the adverse outcomes outlined in MHSA as priority areas. Committee discussed a process to have further discussion on priority areas and populations.	Committee Staff to develop a form (using framework described by Larry Cohen and outcomes that MHSA funding is meant to prevent) to assist Committee members in organizing their thoughts around Prevention Topic Priorities.	Fred Hawley, Jennifer Clancy
Work Plan & Time Line	Committee members discussed need for a Work Plan and Time Line to organize and focus their work.	Committee Staff to create DRAFT Work Plan and Time Line.	Joyce Ott, Bev Whitcomb, Jennifer Clancy

Prevention Committee Minutes Reviewed and Approved: _____

Date: March 23, 2006